



## **Guidelines for Preparation of a Candidate Biography ITS Canada Elections 2025 Process**

We are thrilled that you are interested in becoming an ITS Canada Board Member!

Biographies should be prepared on one page, in Microsoft Word format. Please use 1” margins on all four borders, and use 11-point Arial font, for consistency throughout the review and campaign process. All biographies will be posted to the ITS Canada website.

Feel free to include a recent photograph of yourself if you wish – this is preferred but is not a requirement.

The following substance is recommended for your biography:

1. Who are you and what role do you play in the world of intelligent transportation?
2. Why are you interested in being a Board Member of ITS Canada ?
3. What specific skills might you bring to the role ?
4. What experience can you bring, if any, in governance or other volunteer roles ?
5. How can those skills support the requirements outlined in the “ITS CANADA Board Member Roles and Responsibilities” document ?
6. What experience can you bring from current or previous roles in the intelligent transportation industry, and/or ITS Canada?

Candidates should also indicate whether they might be interested and willing to stand for election as Chair of the Board. Under the Bylaws of the Corporation, the Chair will be elected from among and by the new Board at its first meeting following ratification of the result of the general election, which will be held at the Special Membership Meeting on Tuesday, May 13, 2025 via teleconference. All new Board members will be expected to attend that meeting.

Thank you for your interest in serving ITS Canada as a Director and Good Luck!



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